Tutor Videos

Staff and Tutor Introduction to Accudemia 7.0

Engineerica Systems *Published on Jan. 10, 2020*

In this video we go through in more detail all of the new features for Staff and Tutors in the Accudemia 7.0 release.

How to set my Tutor Schedule

Engineerica Systems *Published on Oct 10, 2019*

1. **Log into Accudemia.**
2. **Click your name in the top-right of the screen and then select the My Schedule option from your list of personal options.**
3. **Choose the Center that you would like to set your schedule for on campus.**
4. **In the Search box choose the Edit Mode. Then if in Semester Mode, choose the semester or if in Exceptions Mode/Merged Mode choose the week to edit, and click Apply Filters to edit the schedule. These are more details on the three modes available:**
5. **To add a schedule, click and drag the mouse over the desired time-slots in the schedule.**
6. **A pop-up box will appear with the following options:**
7. **To finalize these options click Save.**

Guide for Staff Members - Virtual Meetings with Zoom

Guide for Staff Members - Virtual Meetings with Third-Party Platforms (Not Zoom)

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