



# AccuCampus



## Student Quick Start Guide

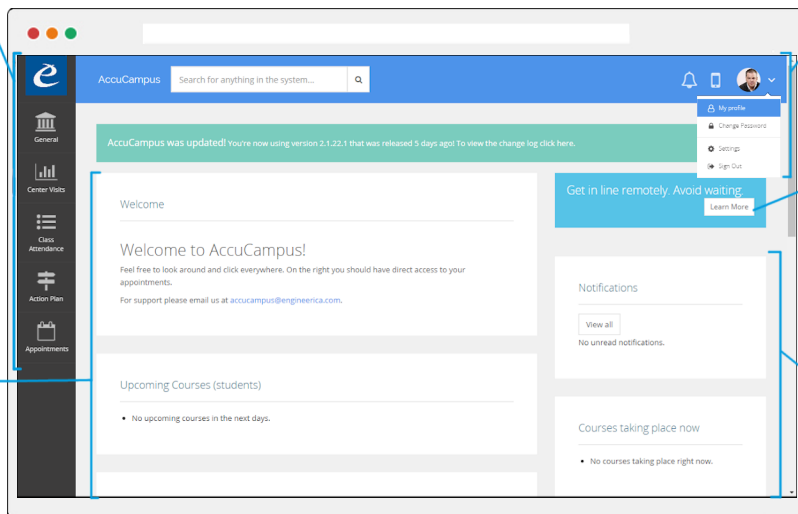
### AccuCampus Website

#### NAVIGATION MENU

Use these links to perform tasks like viewing your Center Visits, scheduling an Appointment, viewing your Action Plan, or checking your Class Attendance. This may differ depending on what your school allows you to access in the software.

#### ANNOUNCEMENTS

These various sections show any upcoming Appointments or Courses as well as messages from your school.



#### PERSONAL OPTIONS

Use these options to update your account profile, sign-out, and more!

#### GET ON THE WAITLIST

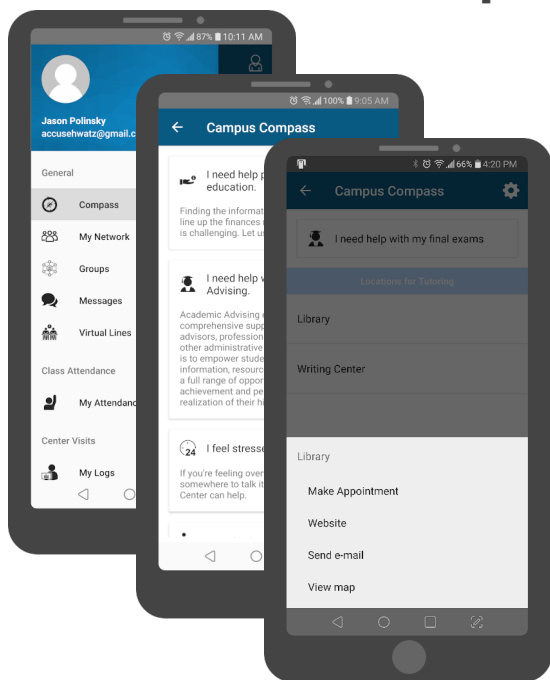
Download the AccuCampus app for your Smartphone and then you can sign into the waiting list for services before you arrive.

#### STAY IN THE KNOW

With personal notifications from AccuCampus, you will always know what is going on campus.

### AccuCampus App

#### Campus Compass



1. Download the AccuCampus app and login by scanning the QR code on [accucampus.net](http://accucampus.net) or use the domain, email and password that you normally use to access the [accucampus.net](http://accucampus.net) website.
2. When you open the app, you will first see any announcements posted by your school. To access the Compass simply access the menu by swiping right and clicking on the Compass option.
3. Once there you can select from the available options for help similar to the screen shown to the left.
4. The Campus Compass will provide you with the Centers and Locations that can help with your needs.
5. Once you select one you can choose your options to get the help you need. You can make an appointment, visit their website, send the center an email, or view a campus map of their location.

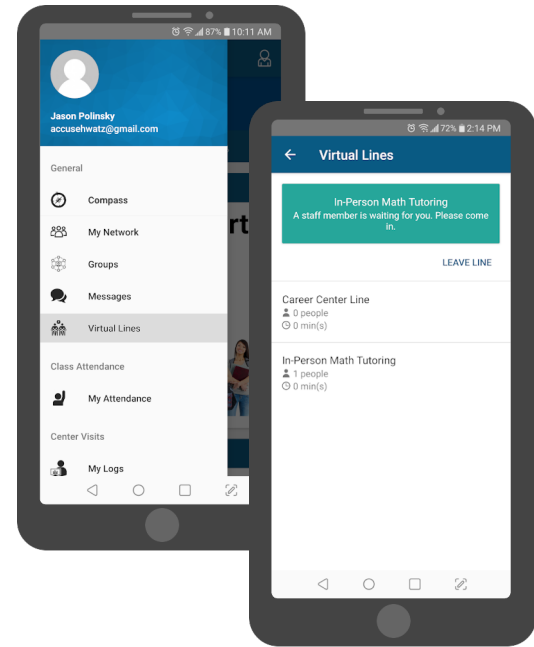


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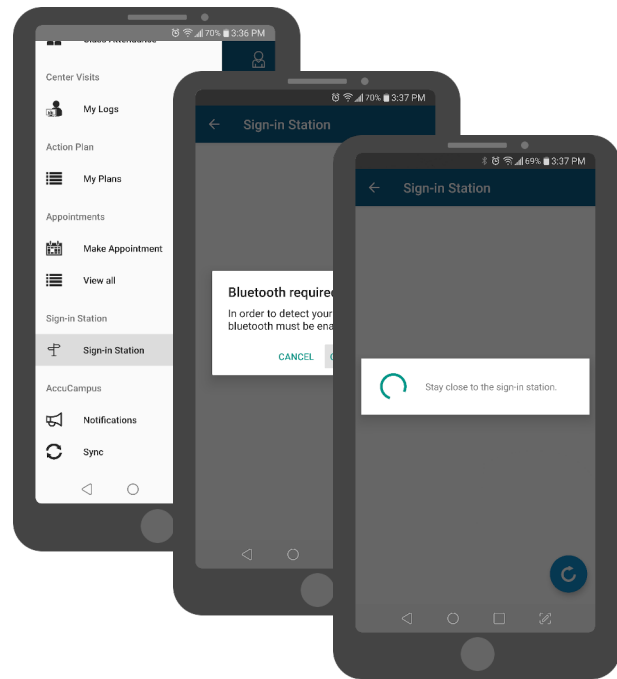
## Virtual Waitlines

1. When you open the app, to access the virtual waitline simply access the menu by swiping right and clicking on the Virtual Lines option.
2. Once there you can select from the available Virtual Waitlines.
3. Select the reasons for your visit and confirm.
4. And now get a notification once they are ready to see you.

You can do this from anywhere so if you want to get your place in the line prior to your arrival then definitely use this option!



## Sign-in from your Smartphone



1. When you open the app, to sign-in at the center simply access the menu by swiping right and clicking on the Sign-in Station option.
2. Once there you may need to enable Bluetooth.
3. Once Bluetooth is enabled, confirm, and it will scan the area for a beacon.
4. Select the reasons for your visit and go to see your Tutor or Advisor now.

You can do this from inside center near the location you want to visit and use your own device to Sign-in at the center. This may not be available in all areas so check with the staff.

## Get help from your Classmates

1. When you open the app, to sign-in at the center simply access the menu by swiping right and clicking on the My Network option.
2. Once there simply scroll through the list or search for them by name.
3. Select the classmate you want to send a message to post on their wall.

