

## What's new in AccuTrack and AccuSQL 2019!

There's quite a bit of improvements that you can expect in the latest edition of our AccuTrack and AccuSQL software suite. We always look to our users first for all these improvement ideas whether it is from our day-to-day interactions or suggestions made online through the [User Voice](#). In this update there some amazing new features and an overall enhancement of our existing ones. We hope you enjoy using the new software as much as we enjoyed working on getting to implement these updates for the 2019 release.

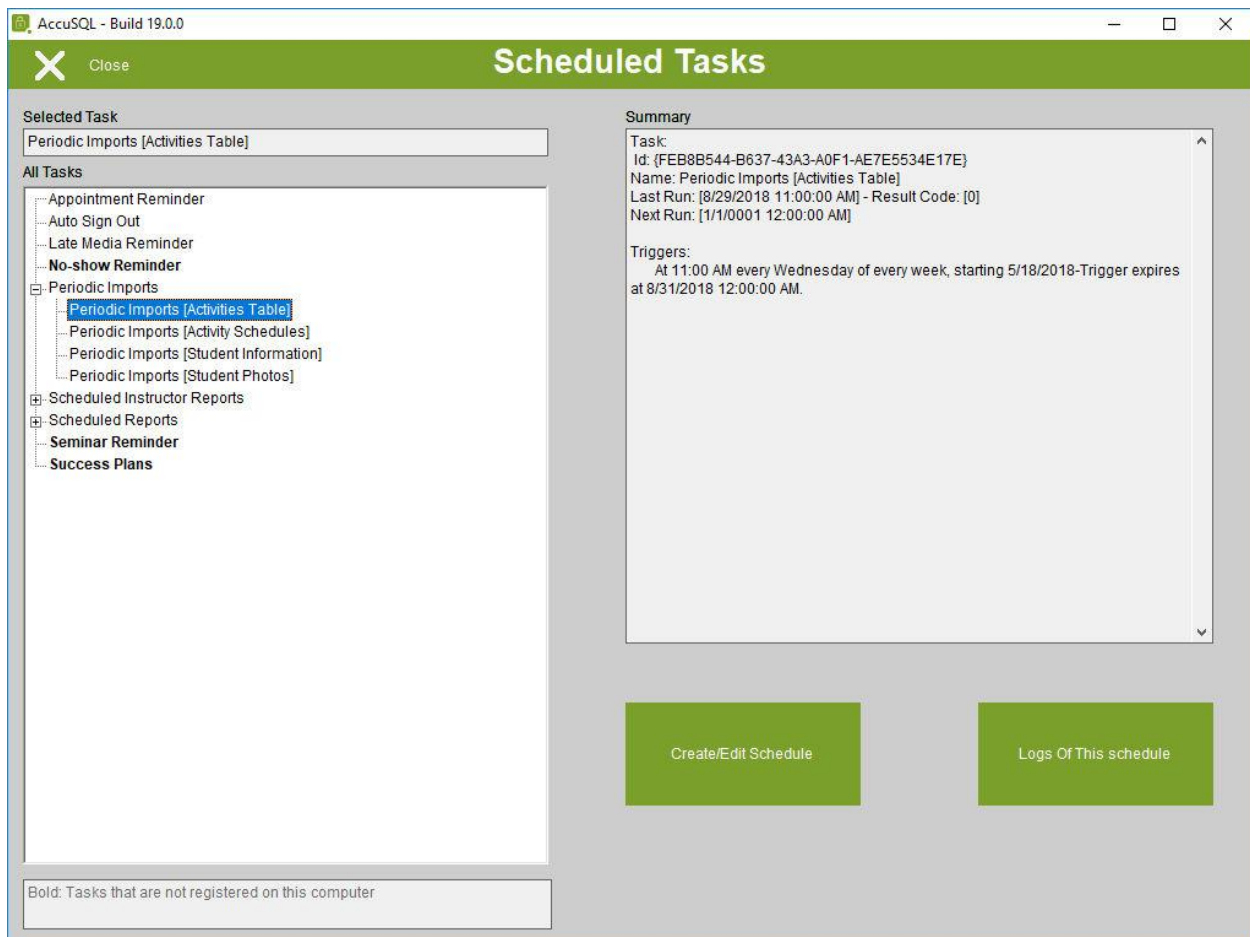
### New Automated Task Scheduler – AccuTask Scheduler

Our development team worked for about 6 months on a much needed improvement to the Task Scheduler which handles the regularly posted imports, automatic student sign-outs, scheduled reports, and more. This has been a headache for our users and support team alike for years as it would not always run reliably due to a variety of reasons (the user not having the proper Windows permissions, security settings needed on that computer not given, etc.). ***With the re-write of this tool we have solved that problem!*** This work was actually released (unofficially) to our version 2018 users in late May of 2018 which has since been improved with feedback from our clients who have had a chance to utilize this update.

How we accomplished avoiding many of the problems with our previous/existing tool and the Windows permissions/security needed is ***AccuTask Scheduler is integrated with Windows Task Scheduler*** already included in your Windows installations. This means changing when they run, security and permission settings, and other option for these tasks to run should be something your IT teams are very familiar with setting up and maintaining.

In addition, the AccuTask Scheduler is more robust as it can continue to attempt running a task, even if the task does not run for some reason. Another improvement to help with that is if a certain report or import fails, then the process will continue with the next report or import so that one missing file or corrupted file will not stop all the other scheduled items from firing. To help you (and us) to troubleshoot issues with Automated Tasks, the AccuTask Scheduler also comes with a 'Log' feature accessible directly from AccuTrack/AccuSQL that will show you exactly where the task errored-out.

We have also included smart features to prevent the AccuTask Scheduler from sending out old or expired messages. With the new interface you can create tasks to run from anywhere or at the same time as others without any issues. This means that tasks can now be scheduled from multiple labs too if needed (you may need to use multiple client terminals to do this in some cases).



## New Reports Center and Improved Options

After getting some valuable feedback from our existing AccuTrack and AccuSQL users in a survey we conducted earlier this year we found that the filtering in the Reports needed to go through some evaluations, the overall organization and feel of the reports needed updating, adding some missing reports, and increasing overall functionality and usability of this feature.

AccuSQL - Build 19.0.0
Close

# Reports Center

Standard
Favorites
Customized
Memorized
Scheduled

Column Mode
List Mode

- Student Reports
- Tutor Reports
- Instructor Reports
- Student Groups Reports
- Sports
- Grants
- Registration Reports
- Visits Reports**
- Tutor Visits Tracking Reports
- Profile Reports
- Appointment Reports
- Media Check-out Reports
- Feedback Survey Reports
- Session Log Reports
- Program Assessment Reports
- Tutoring Requests Reports
- Seminar Reports
- System Reports
- Computer Lab Reports
- Success Plan Reports
- Center Analytics

Period  
This Semester

From  
Sat, Sep 01, 2018, 12:00 AM

To  
Mon, Dec 31, 2018, 11:59 PM

AccuSQL Report  
By Activity - Detail

Visits By Activity  
Detail

AccuSQL Report  
By Activity - Summary

Visits By Activity  
Summary

AccuSQL Report  
Student Visits Summary

Visits by Student with  
Tutor Comments  
Detail

AccuSQL - Build 19.0.0
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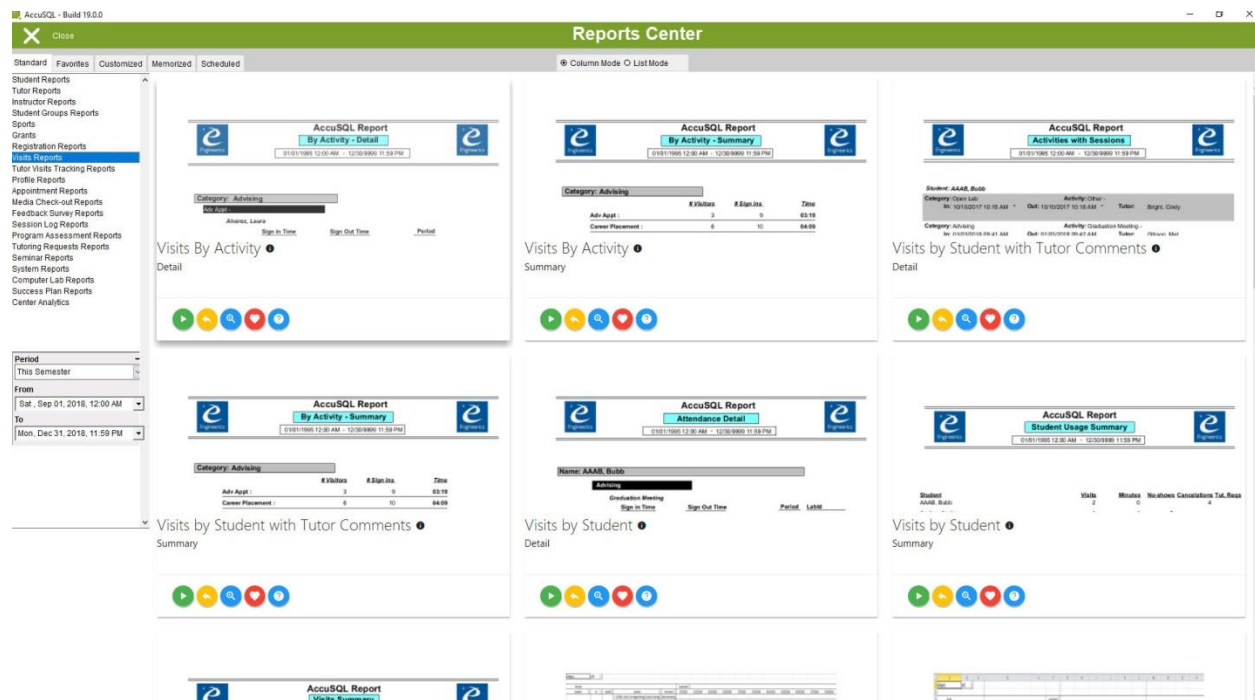
AccuSQL Report  
By Activity - Detail

Visits By Activity  
Detail

AccuSQL Report  
By Activity - Summary

Visits By Activity  
Summary

First thing you probably noticed is that the menu and interface has totally changed in this new “Reports Center.” The naming of some of the reports may have changed to give you a more precise reason for running the report. By looking over all the names we have structured them in a manner to keep them more organized and clear.



To help you find just the report you are looking for we have updated the short and long descriptions of the reports, provided multiple preview options, and even added a quick run option (with no filters aside from the date) so that you can quickly find the report that works for your unique reporting needs. Clients will still have access the classic “Reports” screen, if they are not ready to train staff on the new Reports Center.

AccuSQL - Build 19.0.0

## Reports Center

Close

Standard Favorites Customized Memorized Scheduled

Column Mode List Mode

**Student Reports**

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Period: This Semester

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To: Mon, Dec 31, 2018, 11:59 PM

### Student Labels

Generate printable address labels for students in the system

### Student List (Visited)

Who are the students who visited and what's their contact information?

### Student List

### Student - Usage of Services

What were the visits, no-shows, cancellations, and tutoring requests of each visitor?

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## Reports Center

Close

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### Visits By Activity

**Purpose:** Shows the details of the usage of services, activities / activities, and tutors utilized at your center.

**Available Filters:** Reporting period, Students, Activities, Student Groups, Lab IDs

**Display Options:** Show/hide visitor ID, Time format (hour:minute / hours and fraction hour)

**Grouped by:** Category, activity, student

**Order:** Alphabetical by category name, activity name within each category, student's last name within each category

**Description:** The Activity Detail Report provides information about the activities at your center. The report lists each category of activities. Under the category name, each activity is shown in white text over black background. The students using the activity are listed under it in italic font. For each student, the report lists the sign-in sessions (sign-in date and time, the sign-out date and time, and the sign-in period). If you see an \* next to the sign-in time indicates that the sign-in or sign-out time did not occur in real time. For example, sign outs via the administration screen or those edited via the Edit Logs screen will have a \* next to them. This report also shows the total number of hours students spent on each activity and on each category of activities.

### Visits By Activity Summary

How many visitors, sign-ins, and hours did each activity receive?

Category: Advising	# Visitors	# Sign-ins	Hours
Adv Appt	1	1	01:10
Career Placement	0	10	04:00
Registered Adviser	1	1	00:20
Grad Check	1	0	00:11
Graduation Meeting	17	30	23:20
New Student	10	20	24:00
Review Session	0	7	00:24







## Improved Waiting List features

We have some improvements to our Waiting List screen that will be sure to help our centers that take advantage of the student Intake System. First we made the default headers for the “Tutor” and “Activity” update the text to match the Local Lab Terminology used in your Center so that Advising sees “Advisors” and Testing Centers see “Tests Wait Line”, etc. We also added the option to hide the Tutor column or hide the Activity column if the information selected does not need to be displayed to students. We also update the welcome text to use the correct information.

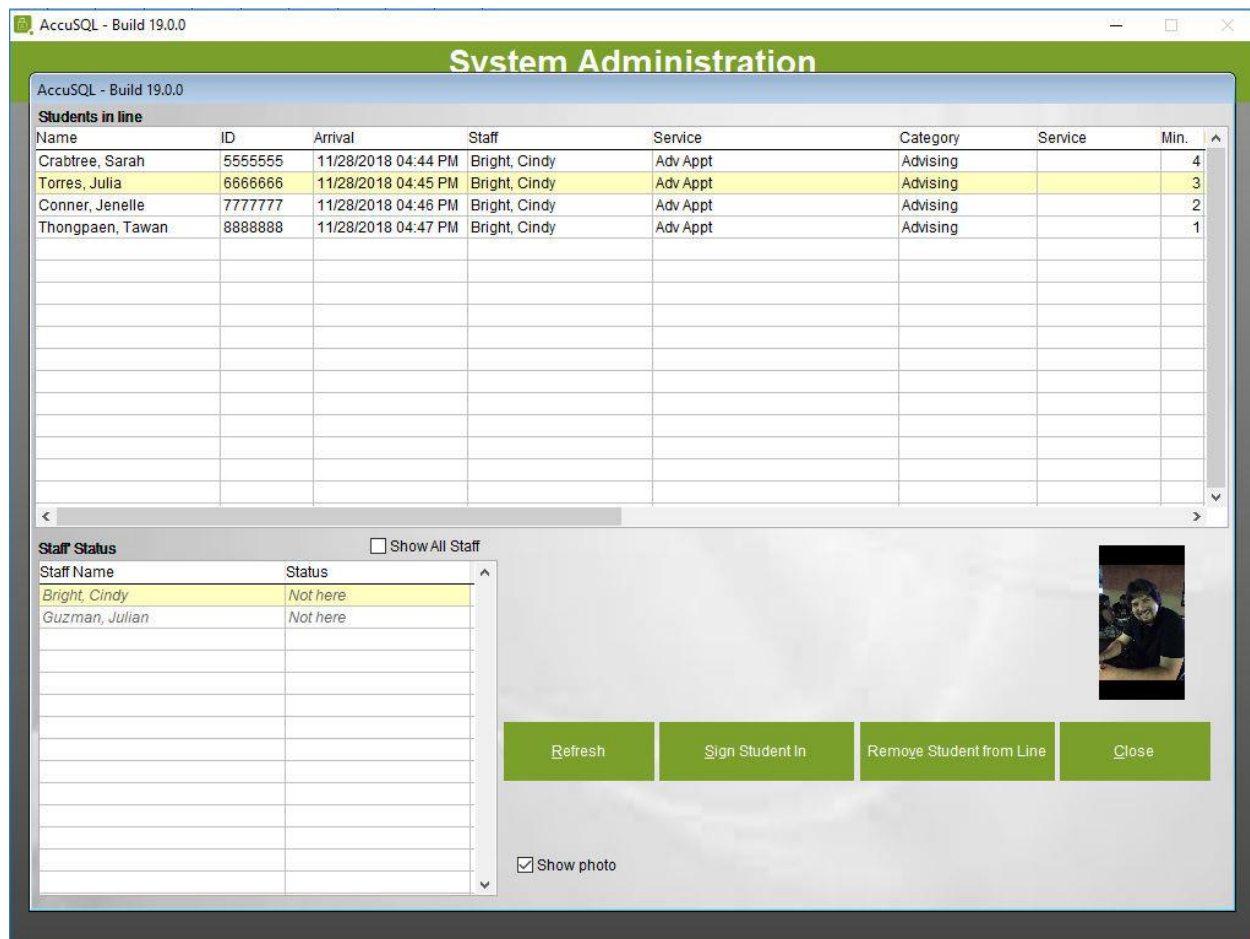
#	Student	Staff	Service
1	Graff-Rapoza, Steffanie	Guzman, Julian	Degree Audit
2	Rodriguez, Santiago	Bright, Cindy	Adv Appt
12/03/2018 01:06 PM Showing 1-2 of 2			

**Welcome to our center.**  
**Please keep your ID card ready.**

## Intake System can now display Student Photos

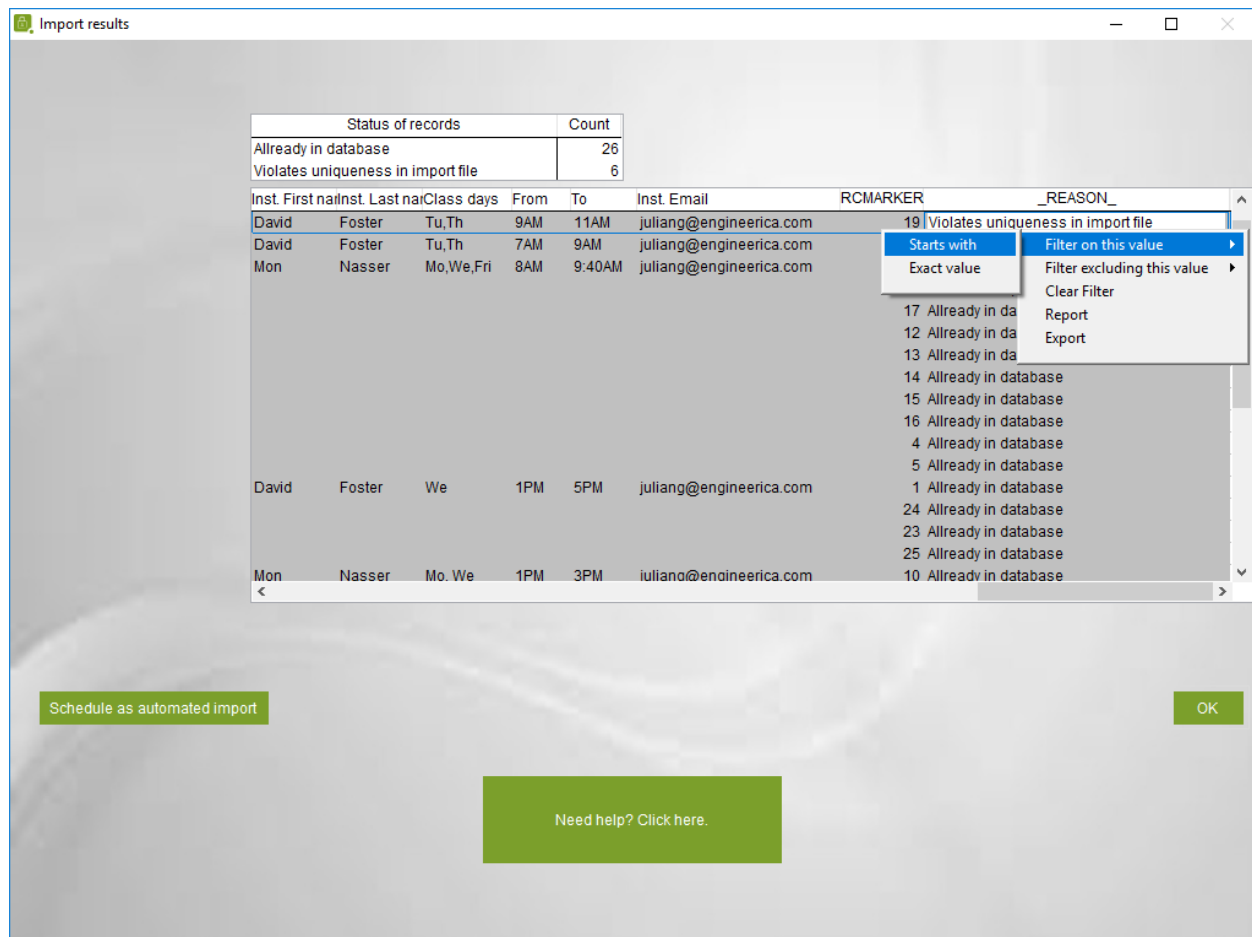
If you are one of our many clients using the Intake system, then you will be happy to learn that you can now see student photos in the queue. This feature can only be turned on by an Admin for security reasons. The feature itself is notable for assisting Tutors/Staff with matching a face to the name of the student that they will be meeting.





## Filtering Options added to the grid in the last screen of the Import Feature

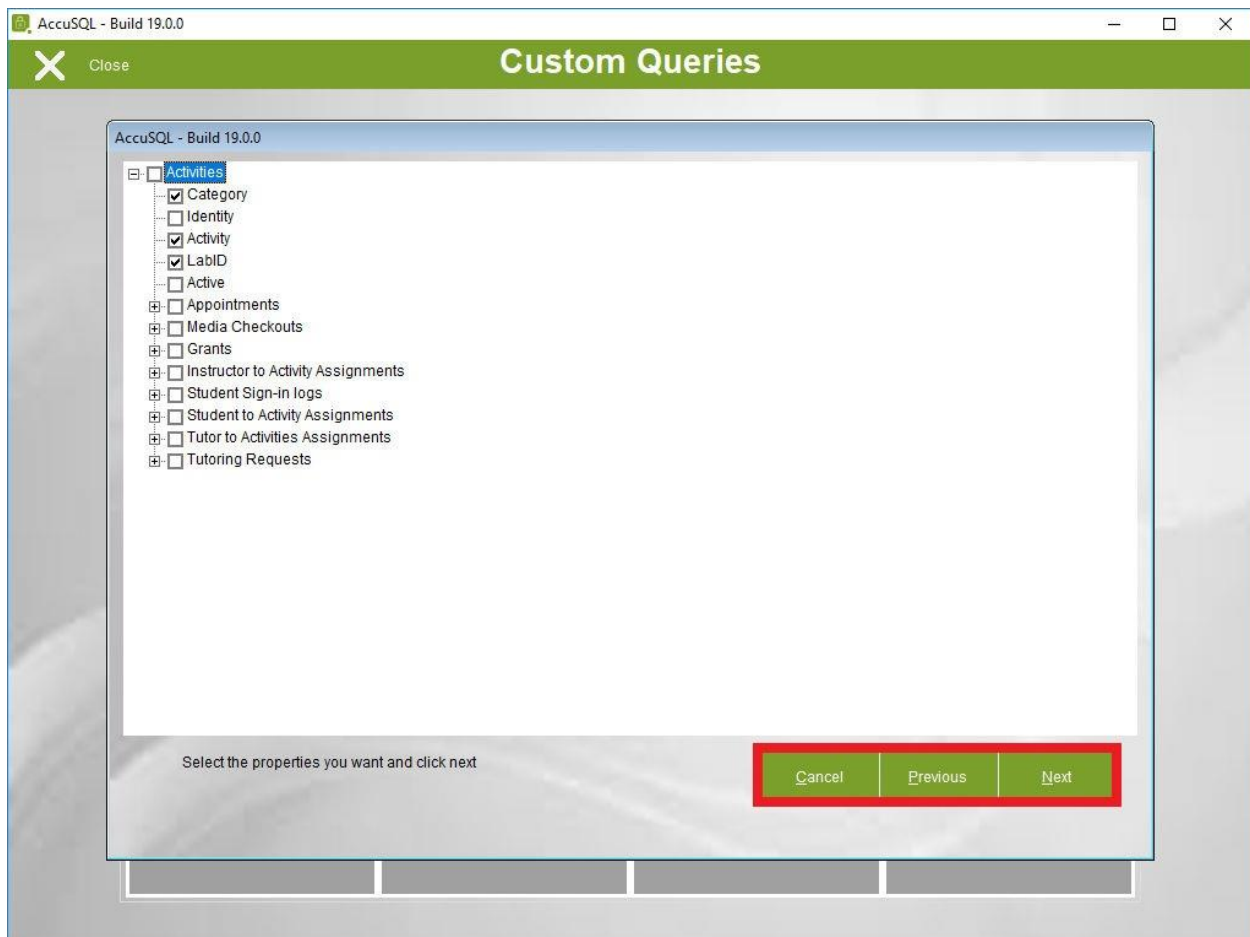
While creating the import jobs in AccuTrack/AccuSQL you'll notice now the grid in the Import Wizard's last screen will allow filtering and sorting on the summary page so you can identify records that are shown as having issues. With this update you'll now know exactly what is needed to update the CSV import file so it will run without any issues the next time.



## User-friendly Custom Queries

Most of our users would probably never know this feature exists or if they have used it in the past would refuse to use it because of the complexity required to make the queries. This does not mean that a novice will not still be confused by the advanced query generator, but it makes this reporting feature a lot more user-friendly for those who are in need of custom reports pulling from multiple tables in AccuTrack and AccuSQL.

In an effort to make this option more user-friendly we have started by adding a “Back” button so you can return to the previous screen in case you forgot to select an option.



Next we now are allowing you to delete a filter that you created in error after adding it to the query. Many times this would mean starting over if you used the incorrect date/time format or did not use the exact name of the group that you were trying to report on, etc. We also made the “value” field in the date filter easier to enter. Now, if you select a date field, then you will get a calendar menu.

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Close

Custom Queries

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Specify filter criteria [Optional]

Property

[Student Sign-in logs].[LoginTime]

Operator

☐ Not

greater than or equal to

Value

☒ Mon, Dec 03, 2018, 08:45 AM

Add filter

Delete Selected Filter

Filters

December 2018

Sun	Mon	Tue	Wed	Thu	Fri	Sat
25	26	27	28	29	30	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31	1	2	3	4	5
Today: 12/3/2018						

Cancel

Previous

Next

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Close Custom Queries

Specify filter criteria [Optional]

Property: [Activities].[Category]

Operator: ☐ Not equal to

Value: Course Tutoring

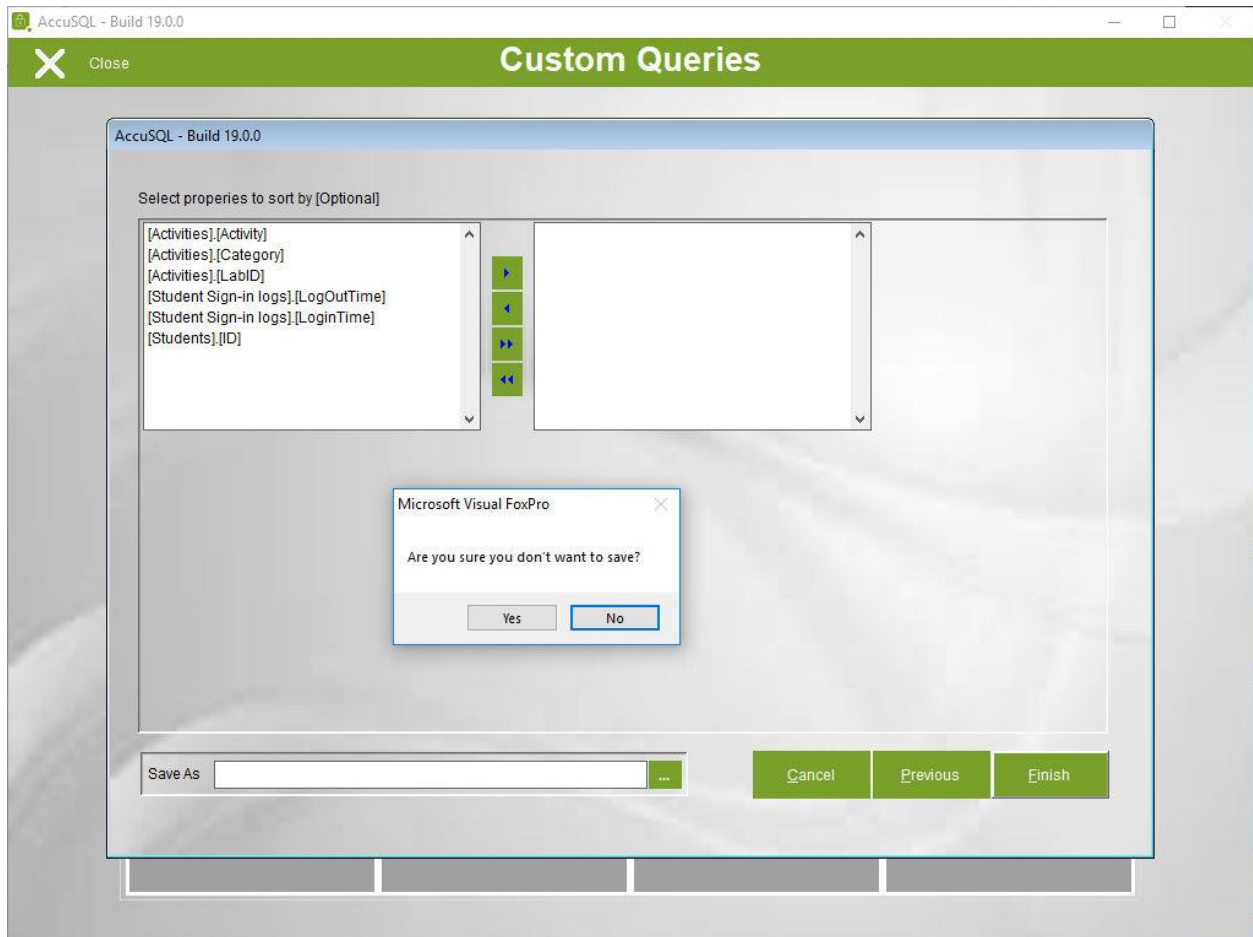
Add filter Delete Selected Filter

Filters

- [Student Sign-in logs].[LoginTime] is greater than or equal to Saturday, September 1, 2018, 8:45:02 AM
- [Activities].[Category] is equal to Course Tutoring

Cancel Previous Next

Finally to make it more user-friendly instead of letting you accidentally skip saving the query it will now prompt you that you have not selected a location to save the query. This should allow you to then run or modify the query in the future.



## Tutor Off-Time Options Enhanced

To help make Tutors lives easier we have added a few enhancements in the AccuTrack and AccuSQL 2019 software. Now the grid in when selecting the **Tutor Off Times** it is now a *Multi-select grid* so they can select multiple tutors and apply the entered off time to all of them. There will also be a message that will confirm that you want to “Apply the entered off time to X, Y, & Z tutors?” which will avoid accidental selection of tutors.





This means that you now get to choose whether or not Global Activities will be available for student to make appointments.

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Close

## Control Panel

- Welcome Screen Options
- Activity Screen Options
- Tutor Selection Screen Options
- New Student Options
- Tutor Sign-In Options
- Visit Tracking Module Options
- Student Profile Update Options
- Appointments Options
  - E-mail Confirmation Options
  - Email Reminders Options
  - Restrictions Options
- Media Check-out Options
- Feedback Survey Options
  - Activity Feedback Options
  - Tutor Feedback Options
- Session Log Options
- Email Settings Options
  - Text Messaging Configuration
- Tutoring Request Email Template
- ID Settings Options
- Waiting Options
- Student and Tutor Pad Options
- System Options
- Sign-out Options
- Shutdown Options
- Computer Lab Options
- Web Gateway Options

Appointments Restrictions

- ☐ Only allow students to schedule appointments with staff assigned to them in the staffing Requests screen
- ☒ Only allow registered students to schedule appointments
  - ☒ Also allow scheduling appointments to global services without registration
- ☒ Freeze new appointments if no-shows exceed:
- ☒ Freeze new appointments if cancellations exceed:
- ☐ Maximum number of appointments per day:
- ☐ Maximum number of appointments per week:

Lab: Advising Office

Cancel Save