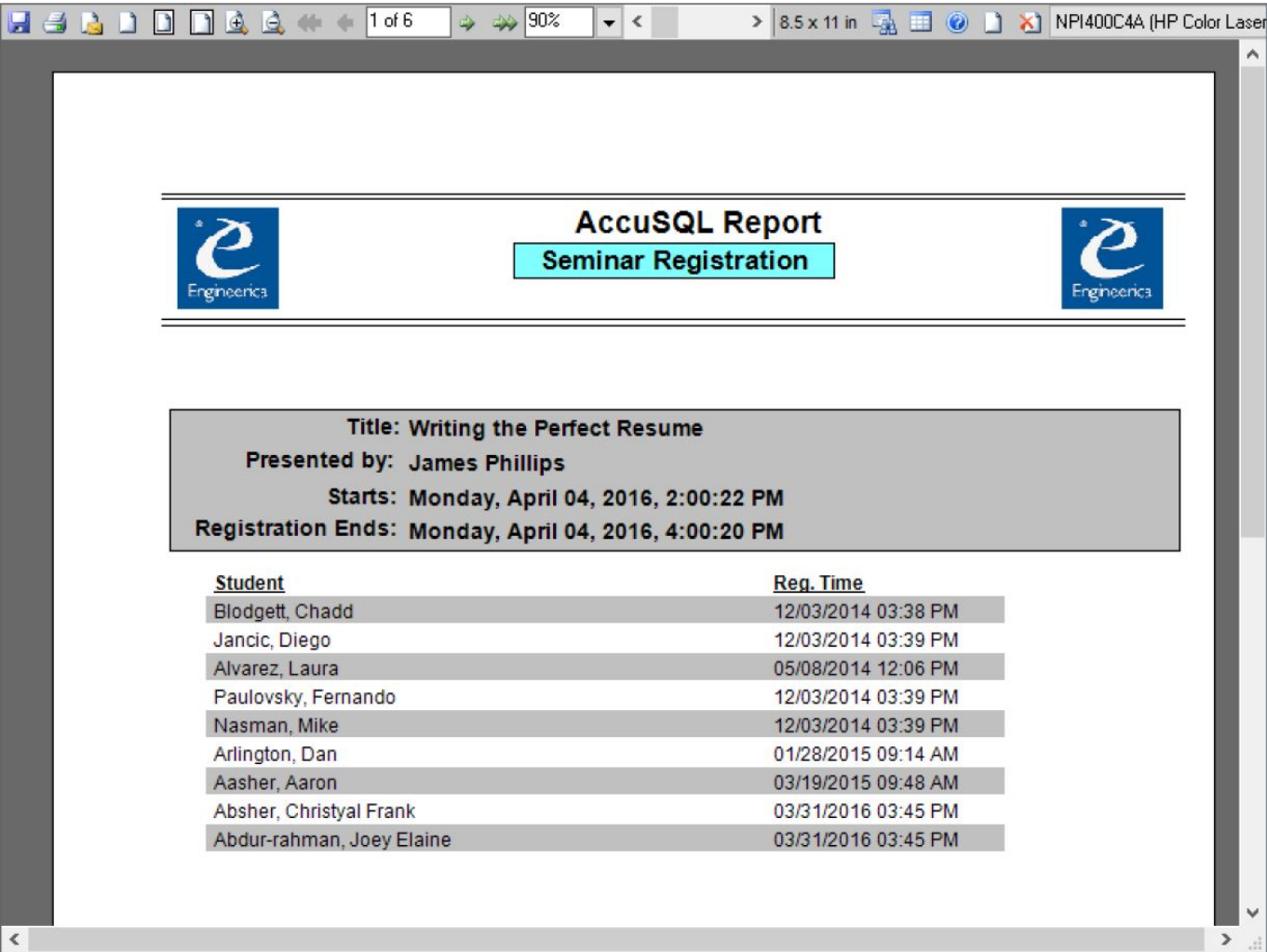# SEMINAR REPORTS

SEMINAR REGISTRATION

Purpose: Displays a list of seminars that will be held and their participants

Available Filters: Reporting period, Students, Student Groups

Display Options: Show visitor ID

Grouped by: Seminar Order: Seminar, and Last/First, First/Last

Description: This report will give you detailed information of the seminars and their respective registered students.

Tip: Use this report to find out when and where the seminars will be held, it also shows you registered students.

SEMINAR STATISTICS

Purpose: Displays a list of seminars that will be held and their statistics

Available Filters: Reporting period

Display Options: None

Grouped by: None

Order: Seminar title, presenter/location, start/end time, capacity, registered, cancelled Summary Report

Type Available: No

Description: This report will give you statistics on the registration status of scheduled seminars. You can view the start and end times, capacity as well as how many students have registered to attend.

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From:
http://www.attendance-tracking.com/docs/ - **Engineerica Documentation**

Permanent link:
http://www.attendance-tracking.com/docs/doku.php/accutrack/reportsmanual/seminar-reports

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