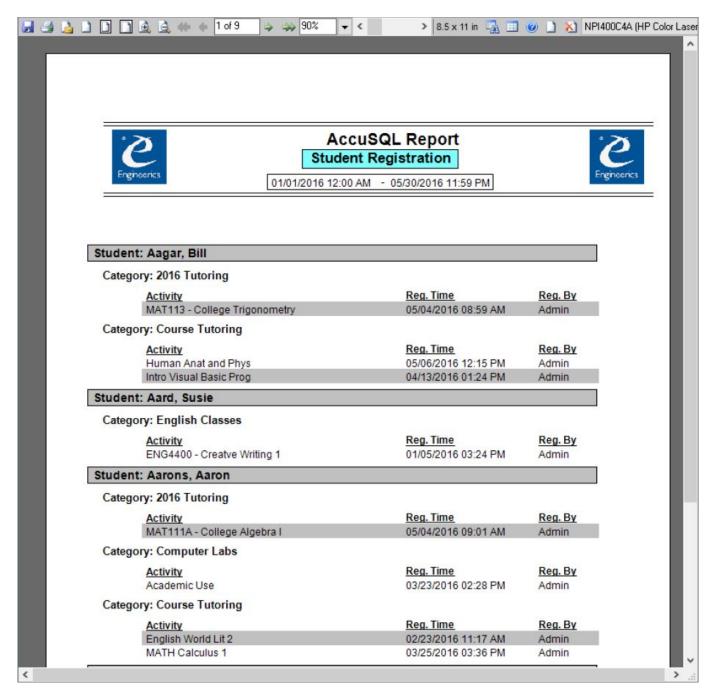
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# REGISTRATION REPORTS

# Registration Reports Registration by Student Registration by Activity Self-Registration

### REGISTRATION BY STUDENT



**Purpose:** For each student, the report displays the class to which the student is registered

Available Filters: Reporting period, Students, Activities, Instructors, Student Groups. Lab IDs

**Display Options: None** 

**Grouped by:** Student

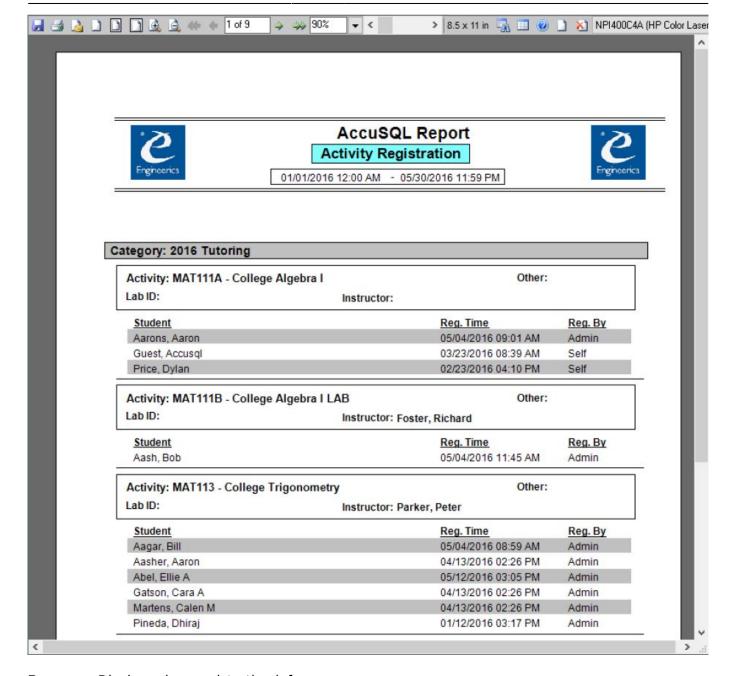
Order: Last/First, First/Last, then by class

**Summary Report Available: No** 

**Description:** This report shows the classes each student is registered in. The report shows the class and the registration date and time. The last column shows how the registration was made (by data import, administrator, or student).

# **REGISTRATION BY ACTIVITY**

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Purpose: Displays class registration info

Available Filters: Reporting period, Students, Activities, Instructors, Student Groups, Lab IDs

**Display Options: None** 

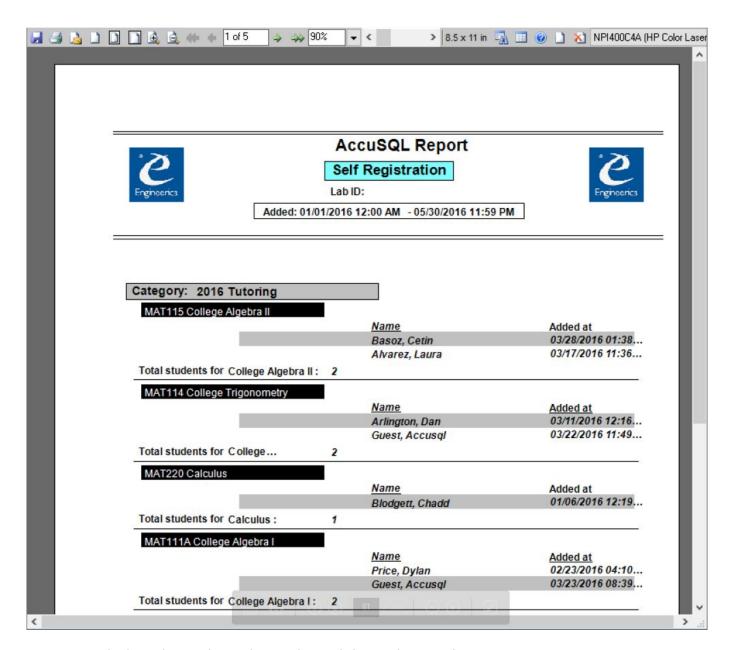
**Grouped by:** Category, Activity

Order: Alphabetical by category, class, and student

Summary Report Available: No

**Description:** This report shows the students registered in each activity /class. The report shows the student's name and the registration date and time. The last column shows how the registration was made (by data import, administrator, or student).

## **SELF-REGISTRATION**



**Purpose:** Displays the students that registered themselves to classes

Available Filters: Reporting period, Students, Activities, Student Groups, Lab IDs

Display Options: Show/hide visitor ID

Grouped by: Category, Class

Order: Alphabetical by category, Last/First, First/Last

Summary Report Available: No

**Description:** For each class, this report shows the students that registered themselves to the class by selecting it from the Activities screen. The report shows the class, student, and the registration date and time (date and time of the first sign-in to that class). The report also shows the total number

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of self-registered students for each class and category of classes.

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