![Accudemia logo]

Offline Devices (iAccu)

Purpose: This section is used to view the devices connected to Accudemia with **iAccu** that are being used.

How to Access: *Administrations* > *Sign-In Stations* > *Offline Devices (iAccu)*

Searching for Device

To search for specific devices the user can apply the following filters to the search section on the left side of the screen:

- **Device Name-** This filter option will allow the user to look up a device by name.
- **Version-** This filter option will allow the user to see devices by a specific version number.
- **User-** This filter option allows the user to see devices that are used by a specific person.
- **Active-** This filter option allows the user to choose to see the devices that are either **Active**, **Not Active**, or **Both**.
- **Push Notifications-** This filter option allows the user to choose to see the devices that have **Push Notifications Enabled**, **Push Notifications Disabled** or **Both**.

Activate/Deactivate Device

If any device at any moment needs to be **Activated/Deactivated** the user will have to do the following:

1. Select the checkbox next to the name(s) of the devices that you want to activate/deactivate.

2. A menu should then appear next to **iAccu Devices**, clicking on [✓] will activate the device and clicking on [✗] will deactivate it.

3. The message **iAccu devices were successfully activated/deactivated** should then appear to confirming the update.

Sync Device

If a device needs to be synced at any time the user will have to:

1. Select the checkbox next to the name(s) of the devices that you want to sync.

2. A menu should then appear next to **iAccu Devices**, click on [⟳] to sync the device(s).

3. The message **Are you sure you want to sync selected iAccu device(s)?** should then appear and by clicking **Yes** the devices should sync.

Delete Device

If a device needs to be deleted at any time the user will have to:

1. Select the checkbox next to the name(s) of the devices that you want to delete.

2. A menu should then appear next to **iAccu Devices**, click on [🗑] to delete the device(s).

iAccu Multi-Device Session Tracking

Accudemia's iAccu Multi-Device Session Tracking or MDST is designed to…

Click here to learn more about setting up a portable Sign-in Station using our iAccu Apple App (an Accudemia add-on product) with Apple devices.

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