

Student QuickStart Guide

[Back to: Student Guides](#) | [Up Next: Student Manual](#)

Below you will find the first steps when setting up your **Accucampus** Student account:

```
button.accordion { background-color: white; color: #286DA8; cursor: pointer; padding: 18px; width: 50%; border: none; text-align: left; outline: none; font-size: 21px; font-weight: bold; transition: 0.4s; }
button.accordion.active, button.accordion:hover { background-color: #7c9f22; color: #000000; }
div.panel { padding: 0 18px; display: none; background-color: white; }
.accordion:after { content: '\02795'; /* Unicode character for "plus" sign (+) */ font-size: 13px; color: #777; float: right; margin-left: 5px; }
.active:after { content: "\2796"; /* Unicode character for "minus" sign (-) */ }
.note { background-color: #ffffcc; border-left: 6px solid #ffeb3b; }
```

1. Get Login Information From Center Staff

As a Student will be given your login information to access AccuCampus by the admin. The information provided should include:

- **Domain** - This is the campus domain and will be provided by the admin.
- **Email** - This is your email for the college.
- **Password** - the password provided by the admin (you will be able to change it once logged in).

Once you have all of the login information you are ready to log in to AccuCampus!

2. Login to AccuCampus

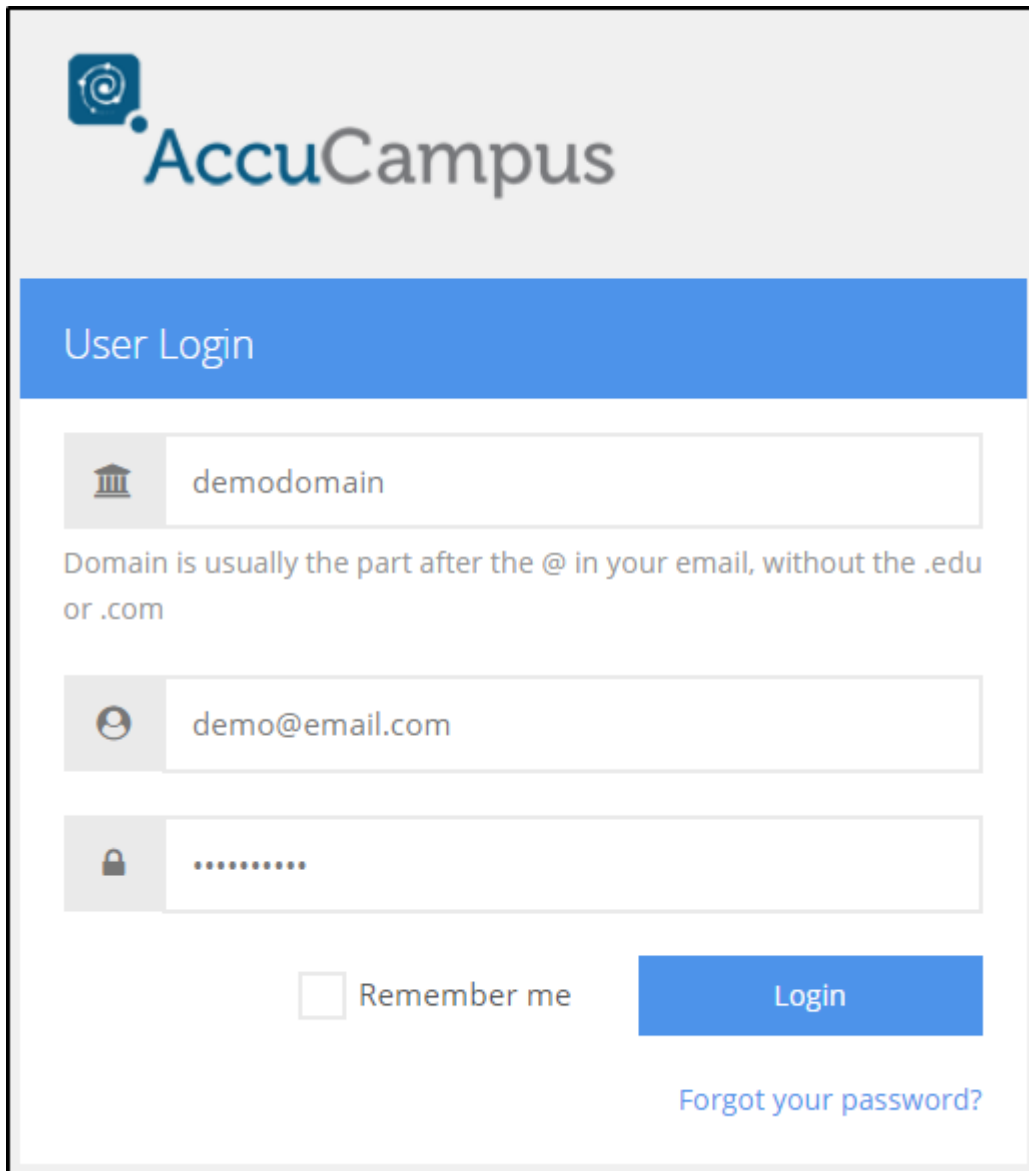
After you have all the Login information you will be able to log into AccuCampus on a computer using the normal login or on a tablet/phone using the login app instructions

Login Using Computer

To **login** to AccuCampus go to www.accucampus.net and fill in all of the information needed to login:

- **Domain** - This is the campus domain and will be provided by the admin.
- **Email** - This is your email for the college.
- **Password** - the password provided by the admin (you will be able to change it once logged in).

look at the example below:

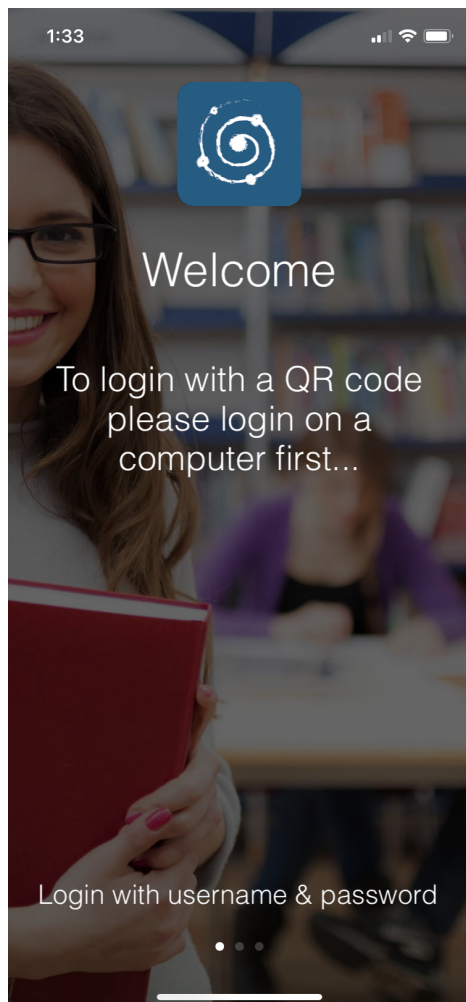


The image shows the AccuCampus User Login interface. At the top is the AccuCampus logo. Below it is a blue header with the text "User Login". The form contains three input fields: a domain field with a building icon and the text "demodomain", an email field with a person icon and the text "demo@email.com", and a password field with a lock icon and masked dots. Below the domain field is a hint: "Domain is usually the part after the @ in your email, without the .edu or .com". Below the email field is a "Remember me" checkbox and a "Login" button. At the bottom right is a link "Forgot your password?".

Login Using AccuCampus App

To **login** to the AccuCampus app you must first download and install the app, for instruction on how to download the AccuCampus app:

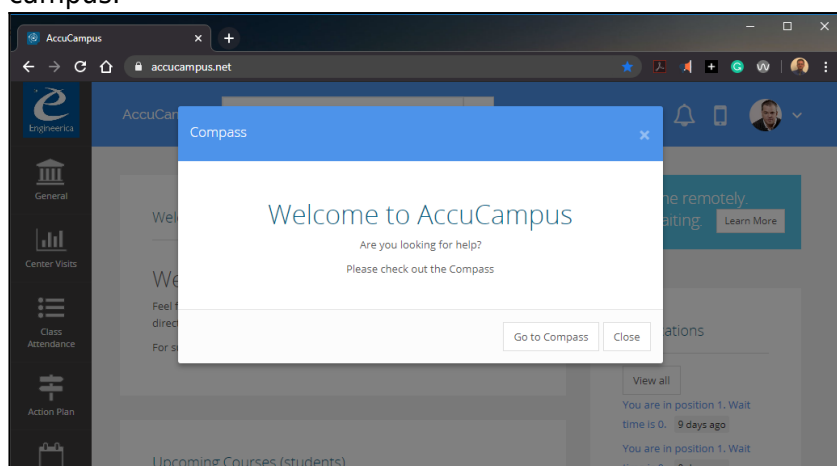
1. Search for "AccuCampus" on the app store for your device or go directly to the Accucampus app on [Google Play](#) or the [App Store](#) for the AccuCampus app download.
2. Next click the **Install** button from the AccuCampus app page from your device's app store.
3. Done! Simply click the **Open** button from the AccuCampus app page from your device's app store.
4. Once the app is downloaded you can sign in by clicking **Login with username & password**, and then enter the following credentials:
 - **Domain** - This is the campus domain and will be provided by the admin.
 - **Email** - This is your email for the college.
 - **Password** - the password provided by the admin (you will be able to change it once logged in).
5. When finished click the **Log In** button.



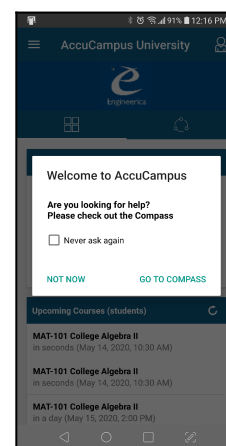
3. Find help using the Campus Compass

Students will be asked when you first open the AccuCampus app or accucampus.net website if you would like to go to the **Campus Compass**. Let's see what this looks like on the website and app:

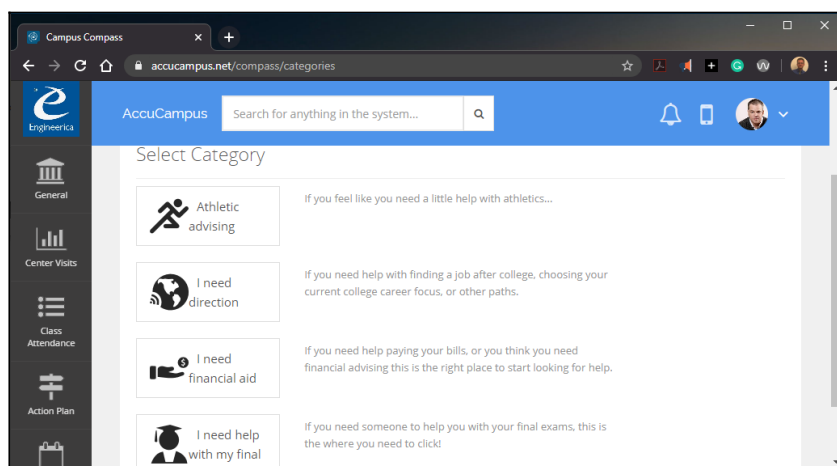
1. By selecting **Go to Compass** this is a quick way to find the help you are needing around campus.



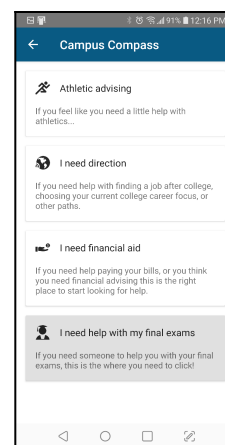
OR



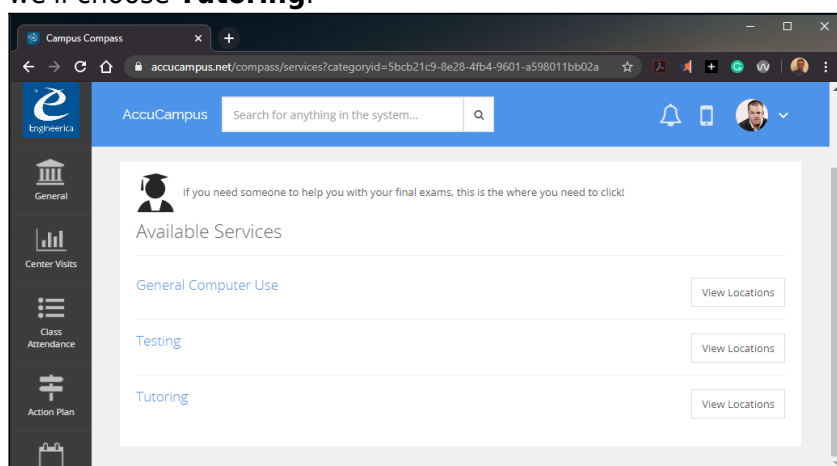
2. In this example, if you need "Help with your final exams" then you'll click that option.



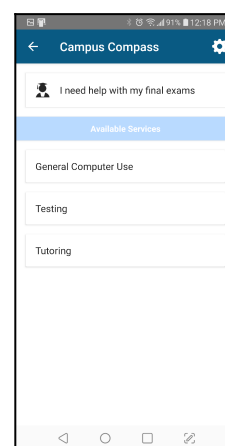
OR



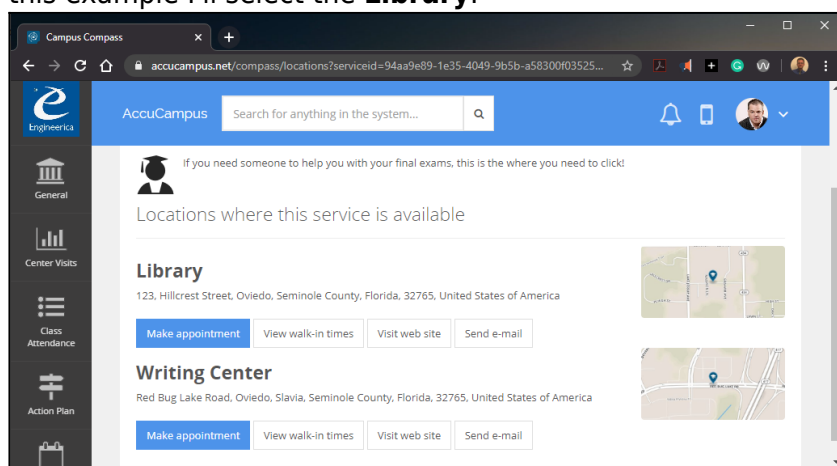
3. Now you'll see **Services** that are offered that can help you achieve that goal. In this example we'll choose **Tutoring**.



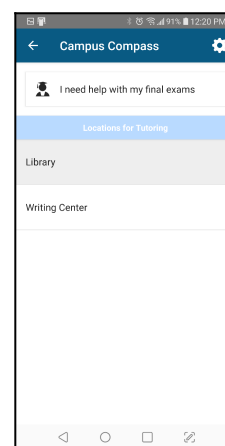
OR



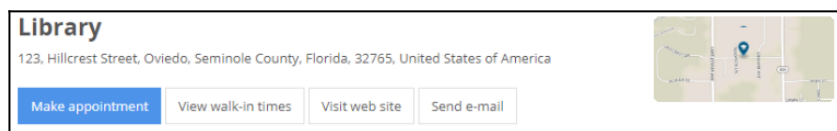
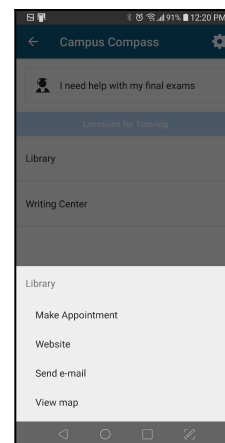
4. At this point you'll see all the **Locations** available on campus to help you achieve that goal. In this example I'll select the **Library**.



OR



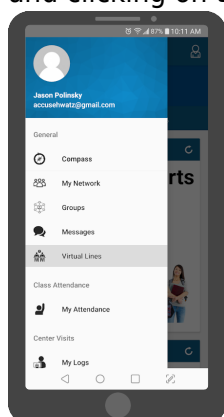
5. Finally I see a list of all the options available for me at this **Location** such as "Make Appointment", "Website", "Send E-mail", or "View Map" for the selected **Location**. If I would like to choose another **Location** to try to find better options then I simply click back to view the **Locations** again. Or if you want to select one of the options it will take you to that area to complete those actions.

**OR**

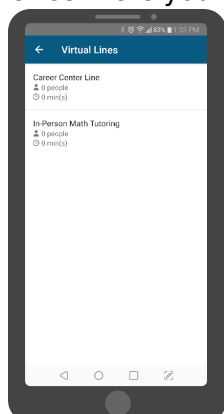
4. Enter a Virtual Waitline

If you would like to jump ahead in the wait line prior to your arrival then use our virtual waitline option in the AccuCampus app.

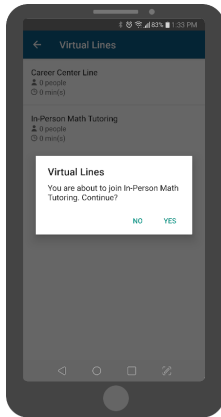
1. When you open the app, to access the virtual waitline simply access the menu by swiping right and clicking on the Virtual Lines option.



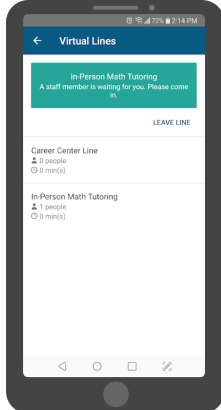
2. Once there you can select from the available Virtual Waitlines.



3. Select "Yes" to confirm.



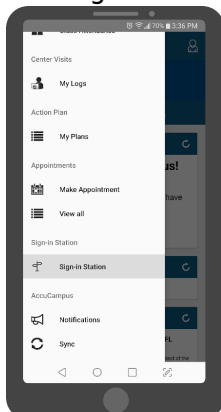
4. And now wait to get a notification once they are ready to see you.



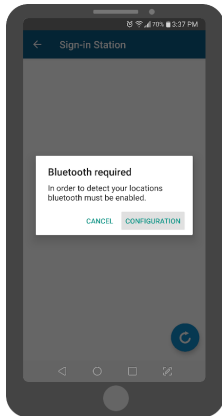
5. Sign-in to a Center from your Smartphone

Students have the ability to Sign-in from a Bluetooth beacon once inside the Center. This can help elevate waiting in long lines at the **Sign-in Kiosks**.

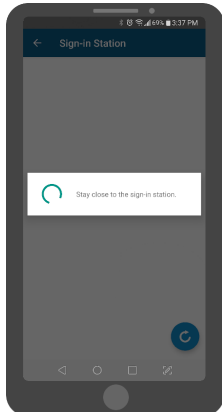
1. When you open the app, to sign-in at the center simply access the menu by swiping right and clicking on the Sign-in Station option.



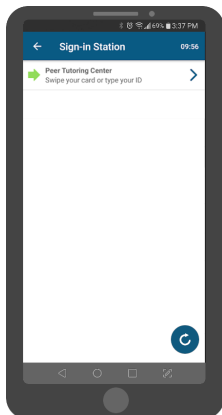
2. Once there you may need to enable Bluetooth.



3. Once Bluetooth is enabled, confirm, and it will scan the area for a beacon.



4. Select the Center and the reasons for your visit and go to see your Tutor or Advisor now.



You can do this while inside center near the location you want to visit and use your own device to Sign-in at the center. This may not be available in all areas so check with the staff.

6. View your Attendance

Students can view their **Center Attendance details**.

1. Click on the **Center Visits > My Logs** section on the main menu.